



TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

SELECT BOARD AGENDA

July 20, 2026

6:30 pm

**Hutton Room, Stratham Municipal Center
10 Bunker Hill Avenue, Stratham, NH 03885**

This meeting of the Select Board will be held in the Hutton Room of the Stratham Municipal Center

- I. Call to order
- II. Roll Call
- III. Swearing in of Officer Shawnie Martinez
- IV. Consideration of Minutes – 7/6/26
- V. Finance Report
- VI. Department Reports & Presentations
 - a. Vanessa Price, Director of Planning and Building
- VII. Correspondence and Informational Items
- VIII. Public Comment
- IX. Public Hearings, Ordinances and/or Resolutions
- X. Discussion of Monthly Reports – (second meeting of the month)
- XI. New Business and Action Items
 - a. Bond Release Request Golf Club of New England Arnold Palmer Drive
 - b. Plaistow ALS Commitment Letter/Letter of Support
 - c. Fire Tower rehabilitation proposal
- XII. Old Business
 - a. Stratham Hill Park Association redesignation as a Town Committee
 - b. PFAS Remediation Grant and Loan Fund Contract Amendment 3
 - c. Stevens Park improvements RFP update

The Select Board reserves the right to take up business in any order deemed appropriate by the Chair. A motion to enter Non-Public Session in accordance with RSA 91-A:3 may occur at any time during the meeting. Submission of items to be placed on the Agenda must be to the Town Administrator by 4 pm the Wednesday before the scheduled meeting.



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XIII. Town Administrator Report

- a. Lease Updates on Town rental properties.
- b. Lane Property Update

XIV. Reservations, Event Requests & Permits

- a. Stratham Troop 185 Raffle Permit Application – car show 9/27/26
- b. Fireworks Permit Blueridge Circle

XV. Review of Recent or Upcoming Board & Commissions Agendas

XVI. Boards and Commissions Nominations & Appointments

- A. Appointments for consideration
- B. Appointments to be voted on

XVII. RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

RSA 91-A:3, II(b) The hiring of any person as a public employee.

XVIII. Adjournment

MINUTES OF THE JULY 6, 2026 SELECT BOARD MEETING

MEMBERS PRESENT: Board Members Chair Allison Knab, Vice Chair Joe Anderson, Tedd Tramaloni

ALSO PRESENT: Town Administrator Tim Roache, Fire Chief Jeff Denton

At 7:00pm Ms. Knab opened the meeting and noted that it was being video recorded as a test. She then called for a motion on the minutes. With the addition of the non-public and adjournment times to the June 15 minutes, Mr. Anderson motioned to approve the minutes of June 15, 2026. Mr. Tramaloni seconded the motion. All voted in favor. Mr. Tramaloni motioned to approve the minutes of the special Select Board meeting of June 23, 2026. Mr. Anderson seconded the motion. All voted in favor.

Ms. Knab requested comments on the financial reports. Mr. Anderson noted the year is at the halfway point and, although some categories appeared over budget, overall spending was at 49%, indicating the budget was on track.

Mr. Anderson asked for clarification on how the Lane property is affecting expense and revenue projections. Mr. Roache will follow up with Ms. Ruest, noting that adding this context will make the financial report more complete.

Ms. Knab recognized Fire Chief Denton for his department report. Chief Denton stated the department is operating well and remains very busy, nearing 500 calls at mid-year.

The ISO rating review is ongoing; the town's lack of pressurized water hydrants lowered the score but the department is working towards remediation. Improvements in training and quarterly reporting will increase the score as well. He continued to explain the reason for the rating and the steps they're taking to improve. Adding cisterns in new developments will also support future rating increases.

He reported that the tanker has been repaired and should return tomorrow. Engine 3 is out of service and will be sent out for a turbo-charger replacement. Both repairs are costly, but no further issues are anticipated.

Chief Denton reviewed building maintenance needs. Bay lights require replacement, which will involve renting a lift for \$525 plus the cost of new fixtures. An emergency \$8,000 repair was needed for the fire pump control panel, and a radiant heat circulator pump was replaced earlier for approximately \$5,000, along with other rooftop unit maintenance. As a result, the building maintenance budget is nearly depleted, though the overall department budget remains on track. No fire gear has been purchased this year.

Chief Denton provided an update on the Plaistow ALS Intercept program. He explained that the program has been fully donor-funded until now, but this is no longer sustainable, and participating towns are being asked to contribute. Meetings over the next two weeks will clarify funding details. He also noted a new federal EMS grant program requiring a five-year commitment; costs would begin around \$15,000 next year and increase annually to

approximately \$94,000 by year five. A warrant article would be required for the town to participate.

He emphasized the importance of continuing with the program, as ALS intercept services provide essential backup when local paramedics are unavailable. The working group is exploring additional funding sources—including donations, state support, and possibly county assistance—to reduce overall costs. Towns that do not participate may face higher fees for one-time use.

Cost-sharing discussions are ongoing. Readiness costs would be spread evenly across the 19 participating towns, while additional contributions may be based on population or usage. More information is expected following upcoming meetings. Chief Denton noted that changes will affect the 2027 budget and highlighted added program benefits such as blood delivery and portable ultrasound capabilities, which would enhance regional EMS services.

Chief Denton reported that station coverage is going well.

Mr. Anderson noted that this year marks the 25th anniversary of the 9/11 attacks and suggested the town consider a more significant observance than usual. The Board discussed the memorial located at the fire station and agreed more residents should be made aware of it.

Ms. Knab moved the public hearing on the proposed update to the Stratham Hill Park regulations regarding e-bikes. Mr. Roache explained that the amendment is intended to clarify existing rules prohibiting motorized vehicles by explicitly including e-bikes. He noted that the Board is aware of the three classes of e-bikes and noted that many devices seen in the park—such as e-motos without operable pedals—are not classified as e-bikes and would not be allowed. He also explained that the ordinance language was updated to reference “adjacent town-owned properties,” since not all land accessed through the park is part of the park itself. This clarification is needed because some riders use the park to reach nearby private land, which has been affected by motorized bike use. The purpose of the amendment is to ensure consistent understanding and enforcement of the regulations.

Ms. Knab motioned to open the Public Hearing on Chapter 4-01-01 with regard to e-bikes. Mr. Anderson seconded the motion. All voted in favor.

Several residents spoke during the public hearing on the proposed e-bike ordinance update. Pete Lewis, a resident since 2018 and experienced mountain bike user, opposed banning Class 1 e-bikes, noting other parks allow them and stating he is unaware of evidence showing they cause more trail damage than traditional mountain bikes. He also raised potential ADA concerns. Ken Wadlin, a Stratham Green resident, said he relies on an e-bike to ride at the park and supports allowing Class 1 e-bikes but opposes other electric-powered bikes. Jeff Hyland, a resident of 26 years and avid cyclist, supported previous speakers and encouraged broader enjoyment of the park; he also commended the Board for initiating meeting video recordings. Rob Adams, a resident for 27 years, said an e-bike enables him to continue using the park following knee surgery and felt the amendment was excessive.

Greg Blood, Stratham native and member of TMAC and SHPA, spoke in favor of maintaining the current prohibition on motorized vehicles. He noted enforcement challenges in distinguishing e-bike classes and referenced the U.S. Forest Service's policy prohibiting motorized bikes on its trail system. Keith Baker, a Greenland resident and member of the New England Mountain Bike Association, stated the organization supports Class 1 e-bikes and compared Stratham Hill Park to Mount Agamenticus.

Mr. Lewis responded that Class 1 e-bikes are easy to identify because they require pedaling and asked what prompted the proposed change, questioning whether incidents have increased. Another speaker suggested identifying specific concerns from abutters and addressing those directly. A question was raised about weight differences between e-bikes and mountain bikes, generally about 15 pounds. Another commenter noted that e-bikes and dogs relate to broader park-planning discussions.

Hearing no further comments from the public, Ms. Knab motioned to close the public hearing. Mr. Tramaloni seconded the motion. All voted in favor. Mr. Tramaloni commented that whatever they decide, it must be enforceable.

Ms. Knab noted this was the second public hearing on the proposed Stratham Hill Park ordinance update regarding e-bikes. She stated that the Board has received input from the Trail Management Advisory Committee, the Conservation Commission, and the Stratham Hill Park Association. The Conservation Commission, which oversees the Town Forest portion of the park, is strongly opposed to allowing any e-bikes. She also noted that several abutting parcels under conservation easements have trails whose owners do not want e-bikes on their property, which would create a patchwork of allowed and prohibited areas and make enforcement more difficult. Ms. Knab added that Stratham Hill Park is smaller than other regional parks and lacks paved or wide trails that can more easily accommodate multiple user groups. She thanked speakers for their comments and said the Board will continue to consider the issue.

Ms. Knab moved to the public hearing on proposed updates to the Ordinance Chapters 1-12-03 and 1-12-04, Animal Control at Stratham Hill Park, which would limit the number of dogs a person may walk at one time. Mr. Roache explained that the change is aimed at commercial dog walking, noting reports of individuals walking as many as nine off-leash dogs, sometimes on private land. This proposal does not change existing leash requirements. It maintains the current park rules, which require dogs to be leashed in the fields and allows up to two dogs off-leash on some of the trails. The intent is simply to reinforce that structure—if you have more than two dogs, the additional dog should remain at home. Ms. Knab noted that broader issues related to dogs in the park still need to be addressed, and this ordinance is a first step.

Ms. Knab motioned to open the public hearing on proposed updates to Town Ordinance Chapter 1-12-03 and 1-12-04, Animal Control at Stratham Hill Park. Mr. Tramaloni seconded the motion. All voted in favor.

Mr. Blood asked whether the wording addressed commercial dog walking. Ms. Knab clarified that commercial activity is already prohibited at the park, but the ordinance does not specifically reference dog walking. The Board chose not to use the term “commercial,” noting that even five personal dogs would be difficult to control and manage.

Mr. Blood supported the proposed ordinance and urged the Board to adopt the town-wide leash law for the park and surrounding town properties, citing issues with off-leash dogs and trail closures. Alice Gregg, a Stratham Green resident, said she no longer walks at the park due to off-leash dogs and supports requiring leashes.

With no further comments, Ms. Knab moved to close the public hearing; Mr. Tramaloni seconded, and all voted in favor. Mr. Tramaloni stated that the proposal is a reasonable first step in addressing dog-related concerns at the park.

Ms. Knab moved to new business and introduced the Smyk tree removal item. Mr. Roache reported that a high tree limb broke during a recent storm and is now lodged in another tree at Smyk. Mr. Batchelder is requesting funding from the Smyk Trust to address the hazard. An estimate is not yet available, but the expected cost is between \$2,000 and \$3,000. Mr. Anderson motioned to authorize the DPW Director to contract with Royal Green Tree Service to remove the suspended tree sections at Smyk Park funded from the Mary and Walter Smyk Park Trust at a cost not to exceed \$4,000. Mr. Tramaloni seconded the motion. All voted in favor.

Ms. Knab moved to the Union Road sinkhole item. Mr. Roache reported that Mr. Batchelder is awaiting an estimate from the culvert-lining contractor and intends to address the repair within the existing pavement budget. Mr. Anderson motioned to authorize the DPW Director to proceed with the repair of the culvert on Union Road, as outlined in his June 24 memo to the Select Board, at a cost not to exceed \$30,000 using the contingency amount that was reserved within the 2026 pavement program for unforeseen roadway infrastructure needs. Mr. Tramaloni seconded the motion. All voted in favor.

Ms. Knab moved to old business and introduced the Highway Safety Grant. Mr. Roache reported that the Police Department applies for and receives this grant annually, and this year the department was awarded \$15,800. The grant requires a \$3,900 match, which will be funded through the Golf Fund. Mr. Tramaloni motioned that the Select Board, in a majority vote, accepted the terms of the New Hampshire Highway Safety Grant, as presented in the amount of \$15,800.00 and the Select Board authorizes the Town Administrator, Tim Roache, or Finance Director, Lori Ruest, to sign all documents related to the grant on behalf of the Select Board. He further moved that the Select Board authorizes a grant matching amount of \$3,950 to be paid from the Police Golf Fund. Mr. Anderson seconded the motion. All voted in favor.

Ms. Knab moved to the Community Garden sign. Mr. Roache will inform the committee that the Board approved the sign as revised.

ADMINISTRATION

Mr. Roache reported ongoing work to update town policies and procedures. Interviews are underway for both the CEO/Building Inspector position and the Office Coordinator position. He noted that a resident requested the Town consider additional ways to notify the public about current water restrictions. He also reported that the Town Clerk has prepared the annual dog warrant, which is ready for signature, with approximately 30 dogs currently unlicensed.

Mr. Anderson reported on current drought conditions. Mr. Anderson motioned to authorize the Town Administrator to move the town of Stratham back to a level one if on this Thursday we

continue to be in a D1 moderate drought as defined by the US Drought monitor. Mr. Tramaloni seconded the motion. All voted in favor.

Mr. Anderson asked for an update on the Emergency Management Director position. Mr. Roache reported that he has received a couple of applications. The Board discussed whether certification is required for the role and noted that Homeland Security may be able to provide guidance. They expressed a desire to have someone appointed before the graded exercise scheduled for September 23. Mr. Roache will look into the position's requirements.

RESERVATIONS

Ms. Knab motioned support for the Exeter Area Rotary Club to use the Scamman Pavilion on July 29 and waive the fee if they are a non-profit. Mr. Anderson seconded the motion. All voted in favor.

Ms. Knab moved to the permit for the New England Run for the Fallen. Mr. Roache noted that Chief King has no concerns. Mr. Anderson motioned to approve the New England Run for the Fallen event on August 16 and to authorize Allison Knab to sign the authorization on behalf of the town. Mr. Tramaloni seconded the motion. All voted in favor.

Referring to a memo from Chief King, Mr. Anderson requested that at his next quarterly report, Sgt. Doucet lead the gun presentation and the cruiser presentation could be done separately.

Mr. Tramaloni requested that at a future meeting, the Board, in conjunction with the Stratham Police Department, make a formal statement regarding the 287G program.

At 8:09pm Ms. Knab motioned to enter into a non-public session in accordance with RSA 91-A:3, II(a), (b) and (c) the dismissal, promotion or compensation of a public employee; the hiring of a public employee; a matter that may adversely affect the reputation of another. Mr. Anderson seconded the motion. Roll call: Knab-yes; Anderson-yes; Tramaloni-yes

At 8:41pm Ms. Knab motioned to come out of the non-public session. Mr. Anderson seconded the motion. All voted in favor.

At 8:42 Mr. Tramaloni motioned to adjourn. Mr. Anderson seconded the motion. All voted in favor.

Respectfully submitted,

Karen Richard
Recording Secretary



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10 Bunker Hill Avenue, Stratham NH 03885

Town Clerk/Tax Collector 603-772-4741

Select Board/Administration/Assessing 603-772-7391

Code Enforcement/Building Inspections/ Planning (603) 772-7391

Fax (All Offices) 603-775-0517

Memorandum

To: Stratham Select Board

From: Tim Roache, Town Administrator

Date: July 20, 2026

Subject: Recommendation for Additional Investment of General Fund Cash

At its April 6, 2026 meeting, the Select Board reaffirmed the Town's Investment Policy and approved an investment strategy for the coming year. Following the initial investment authorized under that strategy, the Town Treasurer, in consultation with the Finance Administrator, has reviewed the Town's current cash position and recommends making additional investments.

As of July 15, 2026, the General Fund cash balance is approximately **\$8.9 million**. Based on projected cash flow needs and anticipated expenditures, this balance provides sufficient liquidity to support additional investments while maintaining adequate operating reserves.

The Town Treasurer and Finance Administrator recommend the following investments:

- **\$1,000,000** to the New Hampshire Public Deposit Investment Pool (NHPDIP).
- **Two separate Certificates of Deposit (CDs) of \$2,000,000 each**, structured to mature on a monthly basis and be renewed as appropriate to maintain liquidity.

These investments are expected to enhance the Town's investment earnings while preserving sufficient cash to meet operational needs. Following these investments, the General Fund is expected to retain a balance of approximately **\$3 million to \$4 million**, which is projected to be adequate to manage the Town's anticipated cash flow requirements and ongoing expenses.

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TO: Select Board Members

FROM: Vanessa Price, Director of Planning & Building

FOR: July 20, 2026, Select Board Meeting

RE: Bond Release Request by Golf Club of New England for Arnold Palmer Dr. (2004 Bond)

The Golf Club of New England has submitted a request for the release of the remaining 2004 bond associated with Arnold Palmer Drive. The requested work has been completed, with the final top coat installed on Arnold Palmer Drive on May 13, 2026.

Enclosed with this memorandum are the project specifications and documentation identifying the subcontractor that performed the work on behalf of the Golf Club of New England.

In addition, the Town's Public Works Department inspected the completed roadway improvements and found the topcoat to be satisfactory, with no deficiencies or issues noted.

Based on the completed work and the successful inspection, staff and the Planning Board recommend to the Select Board the release of the remaining 2004 bond for Arnold Palmer Drive, as the Golf Club of New England has satisfied all applicable requirements of the Town.



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Fax (All Offices) 603-775-0517

TO: Planning Board Members
FROM: Vanessa Price, Director of Planning & Building
FOR: July 8, 2026, Planning Board Meeting
RE: Bond Release Request by Golf Club of New England for Arnold Palmer Dr. (2004 Bond)

The Golf Club of New England has submitted a request for the release of the remaining 2004 bond associated with Arnold Palmer Drive. The requested work has been completed, with the final top coat installed on Arnold Palmer Drive on May 13, 2026.

Enclosed with this memorandum are the project specifications and documentation identifying the subcontractor that performed the work on behalf of the Golf Club of New England.

In addition, the Town's Public Works Department inspected the completed roadway improvements and found the topcoat to be satisfactory, with no deficiencies or issues noted.

Based on the completed work and the successful inspection, staff recommends that the Planning Board recommend to the Select Board the release of the remaining 2004 bond for Arnold Palmer Drive, as the Golf Club of New England has satisfied all applicable requirements of the Town.

From: monaco.r@comcast.net
To: [Vanessa Price](#)
Subject: Re: Top coating Arnold Palmer Dr. & bond request for Golf Club of New England
Date: Wednesday, June 17, 2026 2:12:20 PM
Attachments: [GCNE Bond release request.pdf](#)
[Golf Course of NE .docx](#)
[Mix Design NE Golf.pdf](#)

Vanessa,

Attached, please find a Bond Release Request letter, the description of the work from the vendor, MWS Paving, and the material specification as you requested.

If you require any additional information, please do not hesitate to ask.

Thank you
Bob Monaco
603-860-2845

From: Vanessa Price <vprice@StrathamNH.gov>
Sent: Monday, June 8, 2026 8:25 AM
To: monaco.r@comcast.net <monaco.r@comcast.net>
Subject: Top coating Arnold Palmer Dr. & bond request for Golf Club of New England

Good morning, Bob.

Our Public Works Department went to the site and saw no issues with the top coat. However, can you please submit the specifications of the road materials and the subcontractor who performed the work for our files?

Additionally, can you have your bond letter release request specify the request for the 2004 Bond released for top coating Arnold Palmer Dr., as the Golf Club of New England has placed a top coat on Arnold Palmer Dr. on (please add date). Enclosed are the specifications and the subcontractor who performed the work for the Golf Club of New England.

Once I receive these materials, I can have Public Works review the specifications and verify they meet the town standards and move forward with the process of releasing the bond.

Please let me know if you have any additional questions on this matter.

Thank you.

Best Regards,

Vanessa Price
Director of Planning & Building
Town of Stratham
10 Bunker Hill Avenue
Stratham, NH 03885
603-772-7391, ext 147



Dear Ms. Price,

Thank you for your email and for having the Public Works Department review Arnold Palmer Drive.

As requested, enclosed are the paving specifications for the topcoat placed on Arnold Palmer Drive, along with information regarding the subcontractor that performed the work on behalf of the Golf Club of New England.

The Golf Club of New England respectfully requests the release of the 2004 bond associated with Arnold Palmer Drive. The required topcoat was completed on Arnold Palmer Drive on May 13, 2026.

Enclosed for your review are:

- Paving material specifications for the topcoat
- Subcontractor information and documentation related to the paving work

We understand that Public Works will review the specifications to verify compliance with Town standards and appreciate your assistance in moving this matter forward.

Please let me know if any additional information or documentation is needed.

Thank you for your time and consideration.

Sincerely,

Bob Monaco
Golf Club of New England

MWS Paving LLC
56 Esker Road
Hampton, NH 03842

June 15, 2026

Job Location:
The Golf Course of New England
167 Winnicutt Road
Stratham, 03885
603-860-2845



m

Description of Work:

- Edge and clean existing roadway
- Grind and mill at street, roadways and any golf paths so new pavement matches flush
- Shim any low areas with asphalt and compact to level, as needed
- Lay 2" of new asphalt then compact

S36-26P
9.5mm 75 gyr
TRB 1.00
Dry Gradation

Pike Industries Inc
Region 1
Materials Division

Exact Batch

Plant: 722		Description:		75 gyr 9.5 mm		State: NH		Date: 02/05/26	
Location: Portsmouth, NH		Mix Code: 125		Type: Surface		Item: 0			
Design Type: SP		Nominal Max Size:		3/8"		9.5 mm			
Agg Source	Madbury	Hooksett	Eliot	Portsmouth	Eliot	0	0	Portsmouth	0
Agg Type	WS	WSS	Dry Dust	Blf	9.5	12.5	19	25.0	37.5
37.5 (1 1/2")	100	100	100	100	100	0	0	0	100.0
25 (1")	100	100	100	100	100	0	0	0	100.0
19 (3/4")	100	100	100	100	100	0	0	0	100.0
12.5 (1/2")	100	100	100	100	100	0	0	0	100.0
9.5 (3/8")	100	100	100	100	99	0	0	0	99.3
4.75 (#4)	98	97	97	100	26	0	0	0	67.8
2.36 (#8)	80	70	74	100	7	0	0	0	47.4
1.18 (#16)	64	49	54	100	4	0	0	0	35.7
0.6 (#30)	48	34	39	100	3	0	0	0	25.9
0.3 (#50)	29	22	27	99	3	0	0	0	16.9
0.15 (#100)	11.0	11.0	17.0	95.0	2	0	0	0	8.5
0.075 (#200)	2.6	4.6	9.6	81	1.6	0.0	0.0	0.0	3.83
Agg. Designation	1	2	3	4	1	0		1	Total AC: 6.20
Fines Factor	0.0								Rap AC: 5.00 0.00
% Aggregate	21.81	23.25	1.07	0.37	34.5	0.0	0.0		% Virgin AC: 5.20
Sand Ratio	46.9	50.0	2.3	0.8					TRB: 1.00
Fine Angularity	43.8	49.8	47	47.2					BRV: 46.9
Agg Bulk SpG	2.592	2.677	2.579	2.581	2.564	2.589	2.587	2.613	
Agg Apparent SpG	2.640	2.713	2.626		2.648	2.644	2.638	2.670	2.606

S34-26P
12.5mm 75 gyr
TRB 1.00
Dry Gradation

Pike Industries Inc
Region 1
Materials Division

Exact Batch

Plant: 722		Description:		75 gyr 12.5 mm		State: NH		Date: 02/05/26	
Location: Portsmouth, NH		Mix Code: 124		Type: Surface		Item: 0			
Design Type: SP		Nominal Max Size:		12.5 mm					
Agg Source	Medbury	Hooksett	Eliot	Portsmouth	Eliot	Eliot	0	Portsmouth	0
Agg Type	WS	WSS	Dry Dust	BHF	9.5	12.5	19	25.0	37.5
37.5 (1 1/2")	100	100	100	100	100	100	0	0	100.0
25 (1")	100	100	100	100	100	100	0	0	100.0
19 (3/4")	100	100	100	100	100	100	0	0	100.0
12.5 (1/2")	100	100	100	100	100	95	0	0	99.0
9.5 (3/8")	100	100	100	100	99	47	0	0	88.3
4.75 (#4)	98	97	97	100	26	6	0	0	59.3
2.36 (#8)	80	70	74	100	7	3	0	0	42.3
1.18 (#16)	64	49	54	100	4	2	0	0	31.9
0.6 (#30)	48	34	39	100	3	2	0	0	23.3
0.3 (#60)	29	22	27	99	3	2	0	0	15.5
0.15 (#100)	11.0	11.0	17.0	95.0	2	1	0	0	8.1
0.075 (#200)	2.6	4.6	9.6	81	1.6	0.9	0.0	0.0	3.95
Agg. Designation	1	2	3	4	1	1		1	Total AC: 5.60
Fines Factor 0.0	16.20	22.28	1.22	0.81	19.5	21.0	0.0	Rap AC 5.00	% Virgin AC: 4.60
% Aggregate	40.0	55.0	3.0	2.0				0.0	TRB: 1.00
Sand Ratio	43.8	49.8	47	47.2					BRV: 0.18
Fine Angularity	2.592	2.677	2.579	2.581	2.564	2.589	2.587	2.613	
Agg Bulk SpG	2.640	2.713	2.626		2.648	2.644	2.638	2.670	
Agg Apparent SpG									

S30-26P
19mm 75 gyr
TRB 1.00
Dry Gradation

Pike Industries Inc
Region 1
Materials Division

Exact Batch

Plant: 722		Description:		75 gyr 19 mm		State: NH		Date: 02/09/26				
Location: Portsmouth, NH		Mix Code: 122		Type: Intermediate		Item: 0						
Design Type: SP		Nominal Max Size: 3/4"		19.0 mm								
Agg Source	Madbury	Hooksett	Eliot	Portsmouth	Eliot	Eliot	0	0	Portsmouth	0	Total	Atm
Agg Type	WS	WSS	Dry Dust	BHF	9.5	12.5	19	25.0	37.5	RAP	0	
37.5 (1 1/2")	100	100	100	100	100	100	100	0	0	100	0	100.0
25 (1")	100	100	100	100	100	100	100	0	0	100	0	100.0
19 (3/4")	100	100	100	100	100	100	92	0	0	100	0	98.2
12.5 (1/2")	100	100	100	100	100	95	32	0	0	100	0	84.2
9.5 (3/8")	100	100	100	100	99	47	13	0	0	98	0	71.8
4.75 (#4)	98	97	97	100	26	6	4	0	0	71	0	44.4
2.36 (#8)	80	70	74	100	7	3	2	0	0	53	0	31.0
1.18 (#16)	64	49	54	100	4	2	2	0	0	42	0	23.6
0.6 (#30)	48	34	39	100	3	2	2	0	0	30	0	17.5
0.3 (#60)	29	22	27	99	3	2	1	0	0	20	0	11.9
0.15 (#100)	11.0	11.0	17.0	95.0	2	1	1	0	0	12	0	6.9
0.075 (#200)	2.6	4.6	9.6	81	1.6	0.9	0.8	0.0	0.0	6.5	0.0	3.83
Agg. Designation	1	2	3	4	1	1	1			1		Total AC: 5.00
Fines Factor	0.0									Rap AC	5.00	0.00
% Aggregate	8.00	15.00	0.75	1.25	18.0	16.0	22.0			0.0	19.0	0.0
Sand Ratio	32.0	60.0	3.0	5.0						% Rap	20.0	0.0
Fine Angularity	43.8	49.8	47	47.2								47.7
Agg Bulk SpG	2.592	2.677	2.579	2.581	2.564	2.589	2.587				2.613	2.602
Agg Apparent SpG	2.640	2.713	2.626		2.648	2.644	2.638				2.670	

S32-26PFine
19mm 75 gyr fine
TRB 1.00
Dry Gradation

Pike Industries Inc
Region 1
Materials Division

Dry Design

Plant: 722		Description:		75 gyr 19 mm fine		State: NH		Date: 02/09/26	
Location: Portsmouth, NH		Mix Code: 123		Type: 0		Item: 0			
Design Type: 0		Nominal Max Size: 3/4"		190 mm					
Agg Source	Madbury	Hooksett	Eliot	Portsmouth	Eliot	Eliot	Eliot	Portsmouth	0
Agg Type	WS	WSS	Dry Dust	BHF	9.5	12.5	19	25.0	37.5
37.5 (1 1/2")	100	100	100	100	100	100	100	0	100
25 (1")	100	100	100	100	100	100	100	0	100
19 (3/4")	100	100	100	100	100	100	92	0	100
12.5 (1/2")	100	100	100	100	100	95	32	0	100
9.5 (3/8")	100	100	100	100	99	47	13	0	98
4.75 (#4)	98	97	97	100	26	6	4	0	71
2.36 (#8)	80	70	74	100	7	3	2	0	53
1.18 (#16)	64	49	54	100	4	2	2	0	42
0.6 (#30)	48	34	39	100	3	2	2	0	30
0.3 (#50)	29	22	27	99	3	2	1	0	20
0.15 (#100)	11.0	11.0	17.0	95.0	2	1	1	0	12
0.075 (#200)	2.6	4.6	9.6	81	1.6	0.9	0.8	0.0	6.5
Agg. Designation	1	2	3	4	1	1	1		1
Fines Factor 0.0					Rap AC				5.00
% Aggregate	11.60	24.00	4.00	0.40	9.0	16.0	16.0	0.0	0.00
Sand Ratio	29.0	60.0	10.0	1.0	% Rap				19.0
Fine Angularity	43.8	49.8	47	47.2					20.0
Agg Bulk SpG	2.592	2.677	2.579	2.581	2.564	2.589	2.587	2.613	
Agg Apparent SpG	2.640	2.713	2.626	2.648	2.644	2.644	2.638	2.670	
				Total AC:				5.30	
				% Virgin AC:				4.30	
				TRB:				1.00	
				BRV:				0.19	
								2.612	

From: [Trevor Batchelder](#)
To: [Vanessa Price](#)
Subject: Re: Golf Club of New England
Date: Thursday, May 28, 2026 2:27:46 PM
Attachments: [processed-7FB1455F-0333-4C45-9920-7AB36B088D45.jpeg](#)
[processed-E30CA991-8739-4FE5-9F65-893D6E687178.jpeg](#)
[processed-609CC7ED-E11E-4A0B-87EE-797E7D9C8CE9.jpeg](#)

I was just on-site. From what I saw the work done there is very professional. I saw no areas of concern. Joints were cut/milled and tied in nicely and no drainage issues at this time.

Get [Outlook for iOS](#)

From: Trevor Batchelder <dpwdirector@StrathamNH.gov>
Sent: Thursday, May 28, 2026 2:04:05 PM
To: Vanessa Price <vprice@StrathamNH.gov>
Subject: Re: Golf Club of New England

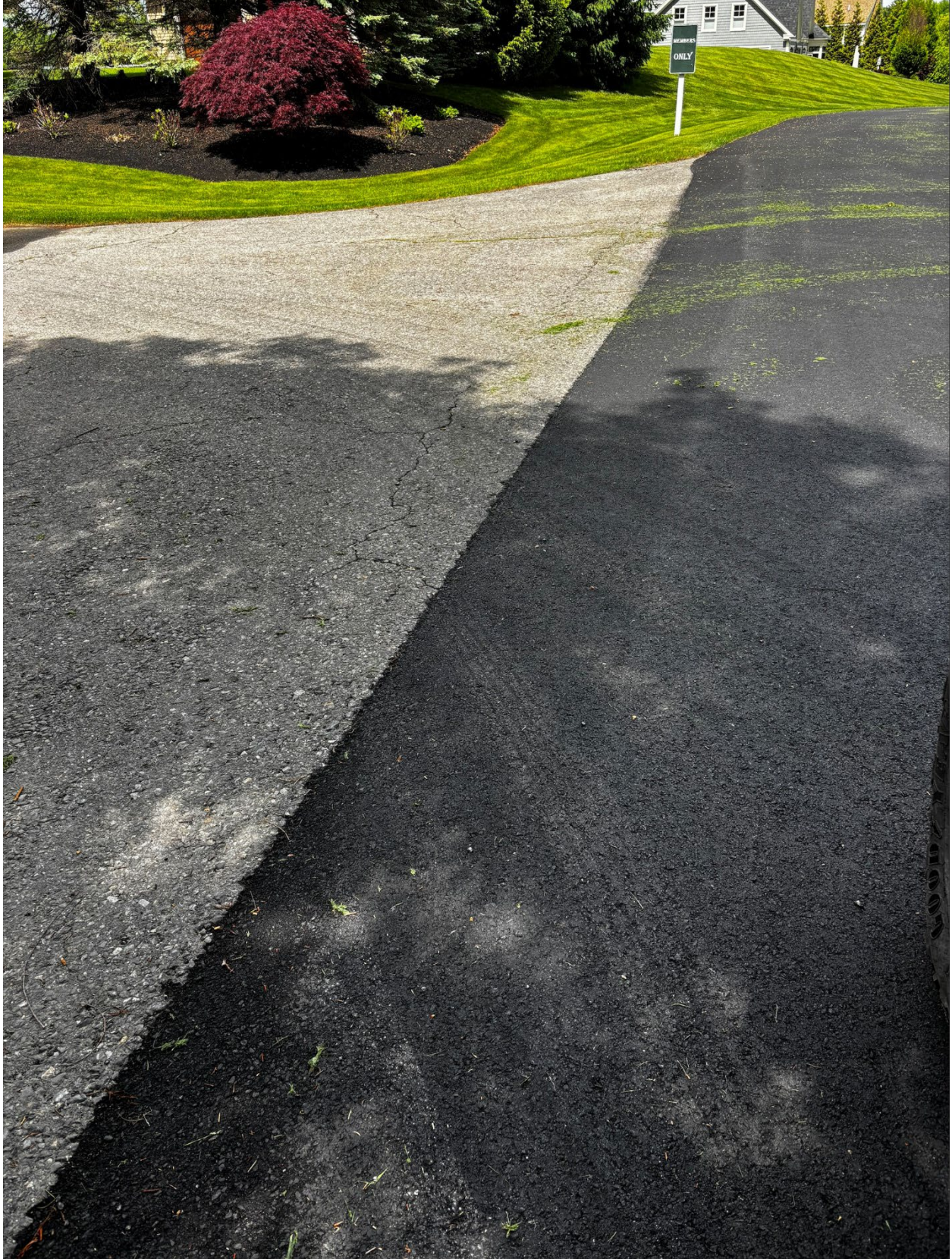
No worries at all I could have missed something on my end. I will run out there and take a look and some pictures.

Topcoat is usually a 3/8s aggregate ready to be placed and rolled with a couple hour cure drive on ready and the topcoat goes on a Binder coat which is usually a 1/2in aggregate as a base. That sounds like what they had.

Trevor Batchelder

Stratham DPW Director
603-772-5550 ext. 500
dpwdirector@strathamnh.gov

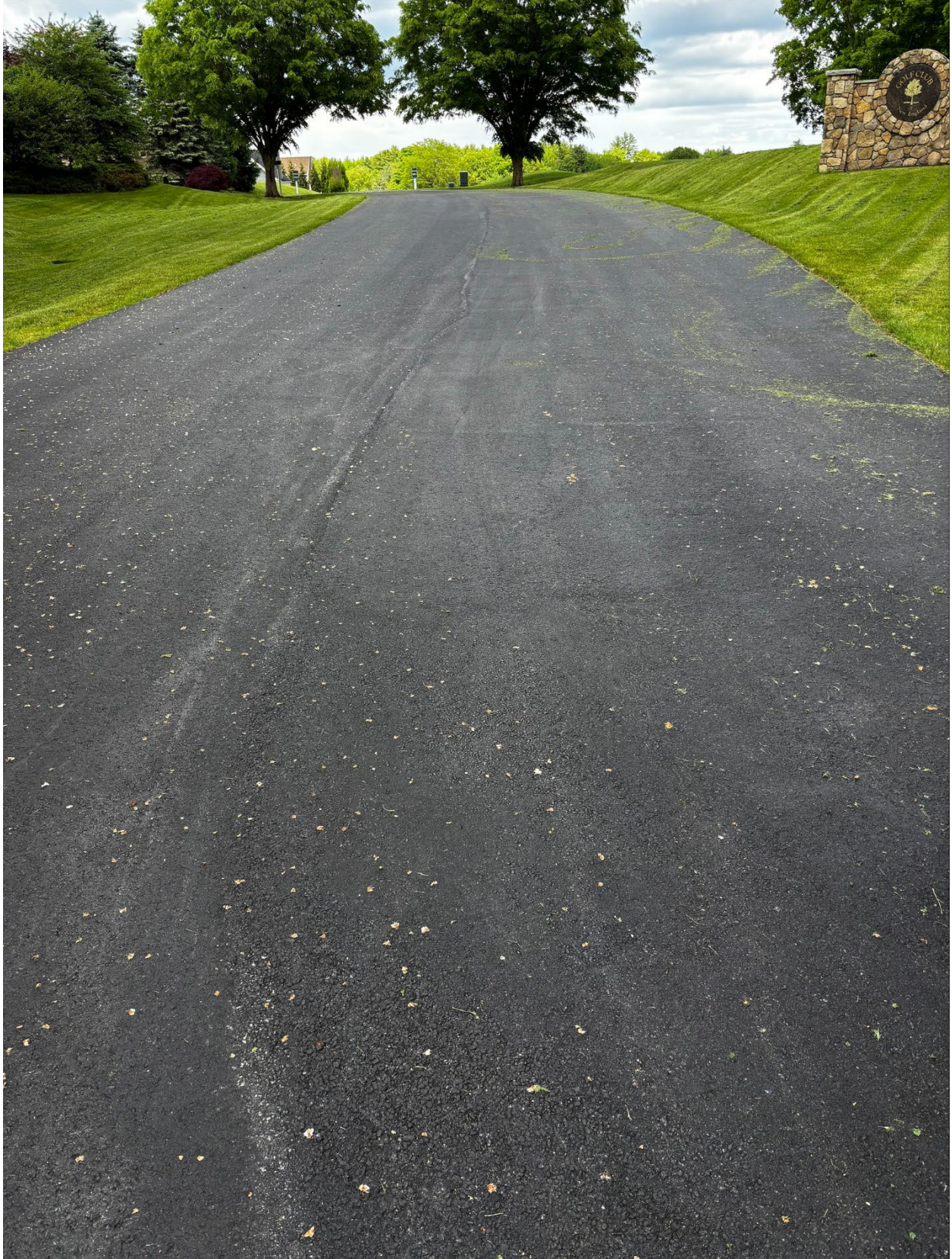
Top coating Arnold Palmer Dr. for Golf Club of New England:
Photos documented by DPW Director, Trevor Batchelder on 5/28/2026



Top coating Arnold Palmer Dr. for Golf Club of New England:
Photos documented by DPW Director, Trevor Batchelder on 5/28/2026



Top coating Arnold Palmer Dr. for Golf Club of New England:
Photos documented by DPW Director, Trevor Batchelder on 5/28/2026





TOWN OF STRATHAM

Incorporated 1716

10 Bunker Hill Avenue, Stratham NH 03885

Town Clerk/Tax Collector 603-772-4741

Select Board/Administration/Assessing 603-772-7391

Code Enforcement/Building Inspections/ Planning (603) 772-7391

Fax (All Offices) 603-775-0517

Memorandum

To: Stratham Select Board

From: Tim Roache, Town Administrator

Date: July 20, 2026

Subject: Plaistow ALS Paramedic Intercept Program – Letters of Commitment and Future Funding

Attached are two letters related to the future funding of the Plaistow ALS Paramedic Intercept Program. Both letters are requested to be submitted to Plaistow Fire Chief Chris Knudsen by the end of the month in support of the program's application for transitional grant funding.

The first letter authorizes the Town Administrator, with Select Board approval, to sign on behalf of the Town indicating Stratham's continued support for the program. The second is a Letter of Intent expressing the Town's willingness to consider a warrant article beginning in 2027 to participate in the phased funding of the regional ALS Paramedic Intercept Program.

The Chiefs' Advisory Board has directed Chief Knudsen to apply for the GO NORTH Transitional EMS Grant, which is intended to offset a substantial portion of the approximately \$1.6 million annual cost of operating the regional intercept program. A condition of the grant is that participating communities demonstrate a long-term commitment through a phased local funding plan. Under the proposed model, participating municipalities would make relatively modest annual contributions beginning in 2027, with contributions increasing each year over a five-year period. By the sixth year, grant funding would expire and the participating municipalities would assume full responsibility for the readiness costs associated with staffing, equipment, training, and maintaining paramedic availability throughout the region.

If all eighteen participating communities elect to continue in the program, Stratham's estimated contribution would begin at approximately **\$15,000 in 2027** and gradually increase to approximately **\$94,000 annually by 2032**, with estimated annual cost-of-living adjustments of approximately four percent thereafter. Throughout the transition period, the Advisory Board will continue to pursue additional public and private funding opportunities to help offset municipal costs whenever possible.

The purpose of these letters is to demonstrate support for the grant application and the proposed phased funding strategy. Execution of the letters does **not** obligate the Town to appropriate future funding. Any future financial commitment would remain subject to the annual budget process and approval by Town Meeting through the warrant article process.

Participation in the regional intercept program is intended to **augment—not replace—Stratham's existing paramedic services**. Maintaining both local and regional advanced life support resources enhances emergency medical response capabilities within Stratham while strengthening mutual aid throughout the Seacoast region.

To provide additional information, representatives of the regional program will host a meeting for Select Board members and Town Administrators from participating communities. The meeting is tentatively scheduled for **Thursday, August 27**. This session will provide an opportunity to review the proposed funding model, understand the long-term sustainability plan, and ask questions directly of the program administrators and subject matter experts.

Finally, the Town of Plaistow's legal counsel is preparing model warrant article language that participating municipalities may use as the basis for developing community-specific warrant articles for the 2027 Town Meeting. Once received, staff will review the proposed language and bring a draft forward for the Select Board's consideration.



TOWN OF STRATHAM

Department of Public Works

70 Bunker Hill Avenue • Stratham, NH 03885 • 603-772-5550

MEMORANDUM

TO:	Allison Knab, Select Board Chair Joe Anderson, Select Board Vice Chair Tedd Tramaloni, Select Board
CC:	Timothy Roache, Town Administrator Lori Ruest, Finance Administrator
FROM:	Trevor Batchelder, Director of Public Works Britt Fowle, Departmental Admin Coordinator
DATE:	7/13/2026
RE:	Recommendation for Award – Stratham Hill Park Fire Tower Restoration and Protective Recoating (RFP # 04-26-01)

The Department of Public Works received two proposals in response to RFP #04-26-01 for the restoration and protective recoating of the Stratham Hill Park Fire Tower. The project includes structural repairs, replacement of deteriorated anchor hardware as needed, concrete repair, surface preparation, and application of a protective coating system to preserve the structure and extend its service life.

The proposals received were:

- Modern Protective Coatings, Inc. – \$224,400.00
- Triple Construction, LLC – \$130,220.00

While Triple Construction submitted the lower-priced proposal, the Department is recommending awarding the contract to Modern Protective Coatings, Inc.

Modern Protective Coatings is the firm that performed the original structural coating evaluation of the fire tower and has been involved with developing the restoration approach and project cost estimates from the outset. Their proposal demonstrates a comprehensive understanding of the tower's existing conditions and includes a detailed plan for complete surface preparation, structural repairs, quality control inspections, and application of a long-term protective coating system. The company specializes in structural steel restoration and coating projects, maintains nationally recognized coating certifications, and has extensive experience completing similar projects for municipalities and state agencies.

Although the proposal from Triple Construction is substantially lower, the significant difference in cost raises concerns regarding the extent of surface preparation, coating removal, and unforeseen conditions that are likely to be encountered during the restoration of a 95-year-old steel structure. Given the age of the tower and the deterioration documented during the engineering assessment, the Department believes it is in the Town's best interest to invest in a comprehensive restoration that addresses the underlying issues rather than risking additional costs or premature coating failure in the future.

The proposal submitted by Modern Protective Coatings remains within the amount budgeted for this project, and the Department believes their experience, familiarity with the structure, and detailed approach provide the best overall value to the Town.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Batchelder', with a long horizontal flourish extending to the right.

Trevor Batchelder
Director of Public Works

Town of Stratham
PFAS Remediation Grant and Loan Fund
Amendment No. 3

This Agreement (hereinafter called the Amendment) is by and between the State of New Hampshire, acting by and through its Department of Environmental Services (hereinafter referred to as the State) and the Town of Stratham acting by and through its Town Administrator, Timothy Roache (hereinafter referred to as the Grantee).

WHEREAS, pursuant to an Agreement (hereinafter called the Agreement) approved by the Governor and Council on December 21, 2022, and amended November 29, 2023 and October 30, 2024, the Grantee agreed to perform certain services upon the terms and conditions specified in the Agreement and in consideration of payment by the State of certain sums as specified therein; and

WHEREAS, The Grantee and the State have agreed to amend the Agreement in certain respects;

NOW THEREFORE, in consideration of the foregoing, and the covenants and conditions contained in the Agreement and set forth herein, the parties hereto do hereby agree as follows:

1. Amendment and Modification of Agreement: The Agreement is hereby amended as follows:
 - (A) The Completion Date as set forth in sub-paragraph 1.7 of the Agreement shall be changed from December 31, 2026, to December 31, 2027.
2. Effective Date of Amendment: This Amendment shall take effect upon the date of approval of this Amendment by the Governor and Executive Council of the State of New Hampshire.
3. Continuance of Agreement: Except as specifically amended and modified by the terms and conditions of this Amendment, the Agreement, and the obligations of the parties thereunder, shall remain in full force and effect in accordance with the terms and conditions set forth therein.

IN WITNESS WHEREOF, the parties have hereunto set their hands as of the date set forth below.

Accepted by:

Timothy Roache
Town Administrator
Town of Stratham

Date

Robert R. Scott, Commissioner
Department of Environmental Services

Date

Assistant Attorney General
Department of Justice
Approved as to form, substance and execution.

Date



TOWN OF STRATHAM

Department of Public Works

70 Bunker Hill Avenue • Stratham, NH 03885 • 603-772-5550

MEMORANDUM

TO:	Allison Knab, Select Board Chair Joe Anderson, Select Board Vice Chair Tedd Tramaloni, Select Board
CC:	Timothy Roache, Town Administrator Lori Ruest, Finance Administrator
FROM:	Trevor Batchelder, Director of Public Works Britt Fowle, Departmental Admin Coordinator
DATE:	7/15/2026
RE:	Stevens Park Improvement Project – RFP Results (RFPs # 05-26-01, 05-26-02, and 05-26-03)

The Town issued three separate Requests for Proposals (RFPs) for improvements at Stevens Park to allow contractors the flexibility to bid on one or more project components. The RFPs included:

- **RFP #05-26-01** – Stevens Park Pavilion
- **RFP #05-26-02** – Stevens Park Paving Improvements
- **RFP #05-26-03** – Stevens Park Pickleball Courts

The Town received proposals from three contractors:

Contractor	Pavilion	Paving	Pickleball Courts
Solid Roots Construction	\$910,000.00	—	—
Danabry Construction LLC	—	—	\$618,817.00
Careno Construction Company LLC	\$998,533.15	\$488,697.70	\$693,672.46

Copies of all proposals are provided for your review.

The total project costs reflected in the proposals exceed the funding currently available for the Stevens Park improvements. The Town has invested in engineering and design services to advance these projects to the bidding stage, and the proposals provide valuable information regarding current construction costs and the feasibility of the planned improvements.

We need to review the proposals and discuss the next appropriate steps for the Stevens Park project, to see which modifications to the project scope, phasing, or other alternatives should be considered.

Sincerely,

Trevor Batchelder
Director of Public Works



TOWN OF STRATHAM

Incorporated 1716

10 Bunker Hill Avenue, Stratham NH 03885

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Select Board/Administration/Assessing 603-772-7391

Code Enforcement/Building Inspections/ Planning (603) 772-7391

Fax (All Offices) 603-775-0517

To: Stratham Select Board

From: Tim Roache, Town Administrator

Date: July 20, 2026

Subject: Town Administrator Report

The following report provides an update on Town operations, departmental initiatives, and ongoing projects. It is intended to keep the Select Board informed of significant developments and upcoming priorities.

Town Administration

Keyless Access System

- Installation of the Town's keyless access system continues to progress. Wiring is currently underway at the Department of Public Works, Municipal Center, and Library.
- Hardware installation is scheduled for the Police Department and DPW in July. Installation at the Municipal Center and Fire Department is anticipated to be completed in August, with system activation planned for late summer.
- Staff are also obtaining pricing to re-key exterior doors to further enhance building security and complement the new access control system.

Town Rental Properties

- Lease agreements for three Town-owned rental properties were scheduled to be updated last year; however, the work was delayed during the staff transition.
- Staff are now updating the lease agreements and implementing the rental rates previously established by the Select Board.

Lane Property Update

- The water service line between the well and the main house has been relocated and properly installed. This improvement eliminates the potential for the line to freeze where it enters the building and clears the way for the remaining plumbing and heating work needed to prepare the house for winter occupancy.

- Previously authorized exterior improvements continue to move forward. The east porch has been removed, and structural repairs are currently underway.

Policies and Procedures

- Several administrative policies have been reviewed and updated and will be presented to the Select Board for consideration at an upcoming meeting, including:
 - Fund Balance Policy
 - Purchasing Policy
 - Mailbox Replacement Policy
 - RSA 91-A Internal Procedures
- Staff continue to review additional policies and procedures and will coordinate updates, where appropriate, with the comprehensive revision of the Employee Manual.

Employee Manual Update

- Seth Hickey and Joe Anderson continue to make significant progress on updating the Employee Manual. The review of the entire manual has been completed, and revisions are now being refined to ensure consistency with current practices, policies, and applicable laws.

Capital Improvement Program (CIP) and Capital Reserve Funds (CRF)

- Work has begun on updating the Town's Capital Improvement Program and Capital Reserve Fund planning documents. Britt Fowle is leading the development of an improved planning process and supporting documentation. The proposed process will be reviewed with Department Heads at the upcoming Department Head meeting.

FY 2027 Budget and Town Meeting Preparation

- Key milestones and deadlines for the FY 2027 budget development process and the Town Meeting warrant have been established.
- Staff have begun evaluating enhancements to the Town's budget spreadsheets to improve documentation, increase transparency, and reduce the potential for errors throughout the budget development process.

Emergency Management Director Recruitment

- The Town is actively recruiting a new Emergency Management Director (EMD). The position will be advertised through the Town website, the Select Board newsletter, and internal outreach to Town staff.

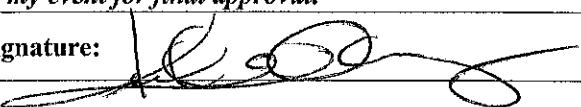
RAFFLE PERMIT APPLICATION

Town of Stratham
Incorporated 1716
10 Bunker Hill Ave. • Stratham, NH 03885

APPLICANT INFORMATION			
Organization Applying for Permit: <u>Stratham Troop 185 (SVFDA)</u> (Note: Only legal non-profits can be issued a permit)		Employer ID #:	
Address: <u>4 Winnicut Rd</u>		City: <u>Stratham</u>	State: <u>NH</u> Zip: <u>03885</u>
Contact Person: <u>Carolyn Barron</u>	Phone: <u>603-303-4644</u>	Email: <u>Carolynb@outlook.com</u>	
RAFFLE/DRAWING PERMIT INFORMATION			
Date(s) Raffle Tickets Will Be Sold: <u>9/27</u>			
Date of Drawing: <u>9/27</u>		Location of Drawing: <u>Stratham Hill Park</u>	
List Items to be Raffle: <u>50/50 Raffle, donations of goods and services by local businesses</u>			
Reason for Raffle: <u>fundraising event / car show / annual event for Stratham troop 185 Scouts</u>			
How is Raffle Going to be Conducted (i.e. door to door, only at events, only family and friends, etc.): <u>only during Troop 185 Car and Bike Show on 9/27/26</u>			
Other (any other pertinent information):			
I have read the provisions of NH RSA 287-A (attached) and by signing below, state that the organization I represent will comply with those provisions at all times.			
Signature: <u>CpBarron</u>		Date: <u>7/6/26</u>	
☐ APPROVED ☐ DENIED Reason for denial:			
Selectman Signature:		Date:	
Selectman Signature:		Date:	
Selectman Signature:		Date:	

FIREWORKS APPLICATION

Town of Stratham
Incorporated 1716
10 Bunker Hill Ave. • Stratham, NH 03885

APPLICANT INFORMATION			
Person/Organization Applying for Permit: <u>Tim + Kathie Gazeity</u>			
Address: <u>2 Bberidge Circle</u>		City: <u>Stratham</u>	State: <u>NH</u> Zip: <u>03885</u>
Contact Person: <u>Tim Gazeity</u>	Phone: <u>603-231-1447</u>	Email: <u>Morika9@hotmail.com</u>	
FIREWORKS PERMIT INFORMATION			
Date(s) Fireworks Will Be Used: <u>Sat. Aug. 1st</u>			
Location of Fireworks Display: <u>2 Bberidge Circle, Stratham, NH 03885</u>			
At what type of event are the fireworks being used? <u>Summer Celebration</u>			
Do you own the property where the fireworks will be used? <u>Yes</u>			
If you are <u>NOT</u> the owner of the property where the fireworks will be used, do you have the owner's permission to use fireworks on his/her property? If so, please attach signed consent.			
Please attach a certificate of insurance with liability coverage.			
Are you using fireworks that require Federal or State licensure? ☐ YES ☒ NO If so, please attach a copy of that license.			
Other (any other pertinent information):			
<i>I have read the provisions of Town Ordinance Chapters 6-01 and 1-15 (Noise) by signing below, state that I will comply with those provisions at all times. I will check the day's fire danger at: https://www.nh.gov/nhdfl/community/daily-fire-danger.htm or call the Division of Forests and Lands wildfire information line (toll free): 1-866-NH-FIRES and proceed only if the day is designated as Blue or Green. I will contact the Fire Department @ (603)-772-9756 on the day of my event for final approval.</i>			
Signature: 		Date: <u>7.11.26</u>	
☐ APPROVED ☐ DENIED Reason for denial:			
Select Board Signature:		Date:	
Select Board Signature:		Date:	
Select Board Signature:		Date:	



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/06/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Bean Insurance Agency LLC 151 Winnacunnet Road Hampton, NH 03842	CONTACT NAME: Robert Bean	
		PHONE (A/C, No, Ext): (603) 926-3830	FAX (A/C, No): (603) 926-0283
		E-MAIL ADDRESS: robbie@beaninsurance.com	
		INSURER(S) AFFORDING COVERAGE	
INSURED	Timothy Garrity And Katherine Garrity 2 Blueridge Cir Stratham, NH 038854206	INSURER A: Cambridge Mutual Fire Insurance Company	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR ☒ PERSONAL LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			HP14033585	10/01/2025	10/01/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS						
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**Town of Stratham, NH
10 Bunker Hill Ave
Stratham, NH 03885

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



State of New Hampshire
Department of Safety
Division of Emergency Services and Communications



DESC Data Operations
50 Communications Drive
Laconia, New Hampshire 03246
(603) 527-2069

Mark E. Doyle, Director
Robert M. Lussier, Assistant Director
Timothy C. Scott, Assistant Director

New Hampshire **Emergency Notification System (NH-ENS)**
- Primary Point of Contact Form -

The Town/City of Stratham NH has appointed the following individual to serve as the Designated Primary Point of Contact for the New Hampshire Emergency Notification System (NH-ENS). The Primary Point of Contact is responsible for designating the community's authorized users. Please reference the attached Policy Guidance Section IV, Part A for the eligible titles who may be appointed as authorized Designated Officials with *EMERGENCY* access.

Designated Primary Point of Contact:

Name	Timothy Roache
Title	Town Administrator
Phone	
Address	10 Bunker Hill Ave Stratham, NH 03885
Email	troache@strathamnh.gov
*Signature	



By checking this box the PPOC will be made an authorized emergency user for the community's NH-ENS sub-org.

*By signing this, I accept the conditions of using the NH-ENS as specified in the Policy Guidance. Please note, the attached Policy Guidance is a working document and is subject to change.

Please list the 10 digit callback number below, to display on CallerID for all notifications originating from your community.

CallerID number: _____

Depending upon the structure of the Town/City government, any of the following people may sign this form: Chairman of the Board of Selectmen; Chairman of the Town Council, Mayor, Town/City Manager, Town/City Administrator.

Signed this day _____ of _____, _____
Day Month Year

Signature

Title

Town/City Mailing Address: 10 Bunker Hill Ave Stratham, NH 03885

Please return by mail or e-mail to:
DESC Data Operations, 50 Communications Drive, Laconia, NH 03246
E-mail: desc.database@desc.nh.gov

We are truly appreciative
of all the support you
give us.

Thank you!
Cheryl Halpin
President

6/28/26
To the Stratham Select Board,
The Stratham 76ers
traditionally hold a food
sale for 7am to 12pm on
national election days. We
would like to have permission
to hold one on the November
3rd one this year.

Thank you for
considering our request.